



2012 Exhibit Space Application/Agreement

Saturday March 24th, 2012
10:00 am – 6:00 pm, Mr. Anthony's – Boardman, Ohio

Company Name: _____

Contact Person: _____ Title: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____ Website: _____

Description of product(s) and booth activity:

Please check all that apply: I intend to at my exhibit (no open flames or deep frying permitted)

I intend to provide product samples I intend to sell product

Exhibit Space Pricing

Booth Space	\$350.00 for 8x10 space/\$425.00 for 8x20 space	\$
Additional Tables	\$10.00 per table (one table included in space cost)	\$
Electrical Hook-Up	\$30.00 for 8x10/\$45.00 for 8x20	\$
Event-Day Program Advertisements	\$100.00 for ¼ page (Artwork specs are 3.6 x 5 in) \$150.00 for ½ page (Artwork specs are 7.5 x 5 in) \$225.00 for full page (Artwork specs are 7.5 x 10 in) \$300.00 for Inside Cover or Back Cover	\$
DISCOUNTED EXHIBITOR PACKAGES		
Gold Exhibitor Package	Includes: 8x10 Exhibit Space Full Page Event-Day Program Ad PA Announcements All Day Long TOTAL COST - \$550.00	\$
Silver Exhibitor Package	Includes: 8x10 Exhibit Space ¼ Page Event-Day Program Ad PA Announcements All Day Long TOTAL COST - \$495.00	\$
Bronze Exhibitor Package	Includes: 8x10 Exhibit Space ¼ Page Event-Day Program Ad TOTAL COST - \$410.00	\$
	TOTAL COST	\$

Day of Event Information

Set-Up:

Doors open at **7:30 AM** for Exhibitor Set-Up. Exhibitors should enter through the side door on the right of the building for registration and loading. We request that set-up be fully complete by 9:30AM.

Exhibit Booth:

The standard 8x10 Exhibitor Booth will come equipped with black pipe and drape, one (1) 8-foot table skirted in white, one (1) chair, and a trash can. The 8x20 space will come with (2) 8-foot tables.

- We will need notified of any additional amenities for your space by February 25, 2012.

Other key information:

- We strongly encourage you to provide small samples of your products and/or food for attendees, or some other creative method for attracting attendees to your booth.
- We are projecting approximately 2,000 attendees throughout the day.
- Exhibit space will be assigned at registration on the morning of the event. Due to the layout of the venue, all of the locations throughout the Exhibitor Hall will have good traffic.
- Vendors will receive two lanyards per booth that will allow access into the show. If more is needed they must be requested ahead of time.
- Exhibitors must remain fully set-up until 6:00pm.
- Booths must be staffed from 10:00am – 6:00pm. Teardown will take place at 6:00pm.

50% Deposit due by February 18, 2012 to reserve space.

Balance must be paid in full by March 4, 2012

Payment Method:

Check (Payable to Meridian Community Care)

Money Order

Credit Card

Full Payment: _____ **50% Deposit:** _____

Credit Card: Visa: _____ **MasterCard:** _____ **Discover:** _____

Card Number: _____ **Expiration Date:** _____ **Security Code:** _____

Card Holder's Name: _____ **Signature:** _____

I/We hereby apply for exhibition space for the 2012 Our Valley Cooks Food Expo. If accepted, I/We hereby agree to abide by all event terms, conditions and regulations established by Meridian Services, Inc.

Signature: _____ **Date:** _____

Fax or Mail Fully Complete Application (retain photocopy for your records) with payment:

Mail: Our Valley Cooks
Attn: Renee Amacher
527 North Meridian Road
Youngstown, OH 44509
Phone Number: 330-797-0070
Or Fax to: 330-797-9148